



PERSONAL DATA PROCESSING POLICY

Version dated August 30, 2026

1. General Provisions

1.1. This Personal Data Processing Policy (hereinafter referred to as the “**Policy**”) has been developed in accordance with the Constitution of the Russian Federation, Federal Law №152-FZ dated 27 July 2006 “On Personal Data” (hereinafter referred to as “**Federal Law №152-FZ**”), and other regulatory legal acts of the Russian Federation governing personal data, and establishes the procedure for processing personal data and the measures implemented to ensure the security of personal data by the International Association “International Backgammon Federation” (hereinafter referred to as the “**Operator**”).

1.2. Operator details:

Full name: International Association “International Backgammon Federation”;

Primary State Registration Number (OGRN): 1247700505018;

Taxpayer Identification Number (INN): 9710135545;

Tax Registration Reason Code (KPP): 771001001;

Legal address: 4 Ilyinka St., Moscow, 109012, Russian Federation;

Actual address: 6 Turchaninov Lane, Moscow, 119034, Russian Federation;

E-mail address: info@i-bg-federation.com

1.3. This Policy applies to the processing of personal data carried out by the Operator in connection with the use by Personal Data Subjects of the Operator’s website at <https://i-bg-federation.com/> (hereinafter referred to as the “**Website**”), consideration of applications for membership in the International Backgammon Federation and interaction with its members and their representatives, organization and conduct of competitions and other events, informational coverage of the Operator’s activities and events held by it, as well as the sending of information and advertising communications in the cases provided for by this Policy.

1.4. Within the scope established by Clause 1.3 of this Policy, the Policy applies to personal data obtained by the Operator both before and after the approval of this Policy, to the extent permitted by the legislation of the Russian Federation.

1.5. The principal purpose of this Policy is to ensure the protection of human and civil rights and freedoms in the processing of personal data, including the protection of the right to privacy and to personal and family secrets.

1.6. This Policy is a publicly available document. The Operator ensures unrestricted access to the Policy by publishing it on the Website.

2. Basic Definitions

2.1. For the purposes of this Policy, the terms used herein shall have the meanings established by Federal Law №152-FZ.

2.2. **Personal Data** means any information relating directly or indirectly to an identified or identifiable individual (Personal Data Subject).

2.3. **Processing of Personal Data** means any action (operation) or set of actions (operations) performed with Personal Data, with or without the use of automated means, including collection, recording, systematization, accumulation, storage, clarification (updating, modification), retrieval, use, transfer (provision, access), dissemination, depersonalization, blocking, deletion, and destruction of Personal Data.

2.4. **Automated Processing of Personal Data** means the processing of Personal Data by means of computer technology.

2.5. Dissemination of Personal Data means actions aimed at disclosing Personal Data to an indefinite number of persons.

2.6. Provision of Personal Data means actions aimed at disclosing Personal Data to a specific person or a specific group of persons.

2.7. Blocking of Personal Data means the temporary suspension of Personal Data Processing, except where Processing is necessary for the clarification of Personal Data.

2.8. Destruction of Personal Data means actions as a result of which it becomes impossible to restore the content of Personal Data in a Personal Data information system and/or as a result of which physical media containing Personal Data are destroyed.

3. Principles of Personal Data Processing

3.1. The Operator processes Personal Data on a lawful and fair basis.

3.2. Personal Data Processing shall be limited to the achievement of specific, predetermined and lawful purposes. Personal Data Processing that is incompatible with the purposes for which such Personal Data were collected shall not be permitted.

3.3. The Operator shall not combine databases containing Personal Data that are processed for purposes incompatible with one another.

3.4. Only Personal Data that are relevant to the purposes of their Processing shall be processed.

3.5. The content and volume of Personal Data processed shall correspond to the stated purposes of Processing. The Operator shall not process Personal Data that are excessive in relation to the stated purposes of their Processing.

3.6. When processing Personal Data, the Operator shall ensure the accuracy and sufficiency of Personal Data and, where necessary, their relevance to the purposes of Processing.

3.7. Personal Data shall be stored in a form that permits identification of the Personal Data Subject for no longer than required by the purposes of Personal Data Processing, unless a storage period is established by federal law.

3.8. Personal Data being processed shall be destroyed or depersonalized upon achievement of the purposes of Processing or where the need to achieve such purposes ceases to exist, unless otherwise provided by federal law.

4. Categories of Personal Data Subjects, Purposes of Processing and Personal Data Processed

4.1. Processing of Inquiries Submitted via the Website

Purpose of Processing: receipt and consideration of communications, questions and requests submitted by Website users, establishing contact with the person making the inquiry, and providing a response to such inquiry.

Category of Personal Data Subjects: Website users (visitors) submitting inquiries to the Operator via the feedback form.

Personal Data processed:

- first name;
- phone number;
- e-mail address.

Legal basis for Processing: consent of the Personal Data Subject to the Processing of his or her Personal Data.

Methods of Processing: mixed Personal Data Processing using automated means and without the use of such means.

Processing and storage period: until the purpose of Processing has been achieved, the Personal Data Subject withdraws consent to Personal Data Processing, or unlawful Personal Data Processing is identified, unless continued retention of the Personal Data is required under the legislation of the Russian Federation.

4.2. Consideration of Applications for Membership in the International Backgammon Federation

Purpose of Processing: receipt and consideration of applications for membership in the International Backgammon Federation, establishing contact with applicants, and interacting with them on matters relating to membership in the Federation.

Categories of Personal Data Subjects: individuals submitting an application, as well as representatives of organizations applying for membership in the Federation.

Personal Data processed:

- first name;
- last name;
- phone number;
- e-mail address;
- country.

Legal basis for Processing: consent of the Personal Data Subject to the Processing of his or her Personal Data and/or other grounds provided for by Article 6 of Federal Law №152-FZ, depending on the nature of the Operator's relationship with the relevant member of the Federation and its representative.

Methods of Processing: mixed Personal Data Processing using automated means and without the use of such means.

Processing and storage period: until consideration of the application has been completed. If membership in the Federation is denied, the Personal Data shall be destroyed unless there are other lawful grounds for their continued Processing. If membership in the Federation is granted, further Processing of the representative's Personal Data shall be carried out for the purposes and in accordance with the procedure set forth in Clause 4.3 of this Policy.

4.3. Interaction with the Operator's Members and Their Representatives

Purpose of Processing: interaction with members of the International Backgammon Federation and their representatives regarding membership and the activities of the Federation.

Categories of Personal Data Subjects: representatives of legal entities that are members of the International Backgammon Federation.

Personal Data processed:

- first name;
- last name;
- phone number;
- e-mail address;
- country.

Legal bases for Processing: consent of the Personal Data Subject and/or other grounds provided for by Article 6 of Federal Law №152-FZ.

Methods of Processing: mixed Personal Data Processing using automated means and without the use of such means.

Processing and storage period: for the duration of the membership in the International Backgammon Federation of the legal entity represented by the Personal Data Subject and for as long as the Personal Data Subject performs the functions of a representative of such legal entity. Following termination of the relevant legal entity's membership or termination of the representative's authority, Personal Data shall be processed for the period necessary to complete the legal relationships associated with such interaction, unless their continued storage is required under the legislation of the Russian Federation.

4.4. Ensuring the Operation of the Website and Analyzing Its Use

Purpose of Processing: ensuring the proper and secure operation of the Website, analyzing Website traffic and use, obtaining statistical information, and improving the operation of the Website.

Category of Personal Data Subjects: Website visitors.

Categories of data processed: technical information automatically transmitted when using the Website, including IP address, information about the browser, operating system and device, information regarding the user's activities on the Website, date and time of the visit, cookies, and other technical information obtained through technologies used on the Website.

The Yandex Metrica web analytics service is used to analyze Website traffic and use. The Yandex Metrica service is loaded and initialized only after the user has provided consent to the use of analytical cookies through the mechanism provided on the Website.

Legal basis for Processing: consent of the Personal Data Subject in respect of data processed through the Yandex Metrica web analytics service; other grounds provided for by the legislation of the Russian Federation in respect of technical data whose Processing is necessary to ensure the operation and security of the Website.

Methods of Processing: automated Processing.

Processing and storage period: for the periods necessary to achieve the stated purposes, taking into account the retention periods applicable to the relevant cookies and the settings of the services used by the Operator.

The specific aspects of the use of cookies and web analytics services are also governed by the Cookie Policy published on the Website.

4.5. Registration and Participation in Competitions and Other Events of the Operator

Purpose of Personal Data Processing: registration of individuals for participation in competitions and other sporting events organized or conducted with the participation of the Operator; facilitating the participation of registered individuals in the relevant events; identification of participants; determination of a participant's age category where required by the rules of the relevant competition; preparation of participant lists; interaction with participants on organizational matters; notification of changes relating to the event; performance of the Operator's obligations relating to the organization and conduct of the relevant events; and transfer (provision, access) to persons processing Personal Data on the Operator's instructions.

Categories of Personal Data Subjects: individuals registering to participate in competitions and other sporting events of the Operator, as well as participants in the relevant events.

Personal Data processed:

- first name (in Latin script);
- last name (in Latin script);
- date of birth;
- phone number;
- country;
- gender;
- e-mail address.

Legal basis for Personal Data Processing: consent of the Personal Data Subject to the Processing of his or her Personal Data.

Methods of Personal Data Processing: mixed Personal Data Processing using automated means and without the use of such means.

Actions involving Personal Data: collection, recording, systematization, accumulation, storage, clarification (updating, modification), retrieval, use, blocking, deletion, and destruction of Personal Data.

Personal Data Processing and storage period: Personal Data shall be processed for the period necessary to register the participant, organize and conduct the relevant competition or event, and complete the organizational and other legal relationships associated therewith. Upon achievement of the purposes of Processing, Processing of Personal Data shall cease and the Personal Data shall be destroyed or depersonalized, unless their continued storage is required under the legislation of the Russian Federation.

Payment for participation in competitions and other events may be made by following a link published on the Website to the payment service page (payment gateway) of the bank accepting the relevant payment.

Payment data, including bank card details, are entered and processed by the relevant bank. The Operator does not store users' bank card details through the Website.

4.6. Sending Informational Communications to Event Participants

Purpose of Processing: informing registered participants about the event for which they have registered, including its venue and time, schedule, participation procedures, organizational changes, and other circumstances directly related to participation in the relevant event.

Categories of Personal Data Subjects: persons registered to participate in the relevant event.

Personal Data processed: last name, first name, e-mail address, and other information necessary to identify the registration of a particular participant, to the extent actually provided by the Personal Data Subject during registration.

Legal basis for Processing: consent of the Personal Data Subject to the Processing of his or her Personal Data.

Methods of Processing: mixed Personal Data Processing using automated means and without the use of such means.

Processing and storage period: during the period of the Personal Data Subject's registration and participation in the relevant event and until completion of the associated organizational interaction, unless another period is established by the legislation of the Russian Federation.

The Operator uses the Unisender service to send electronic communications. Personal Data of mailing recipients are processed through this service on the Operator's instructions to the extent necessary to send the relevant communications.

4.7. Sending Information and Advertising Communications

Purpose of Processing: sending information and advertising communications to Personal Data Subjects, including news about the Operator, announcements of forthcoming competitions and other events, invitations to participate therein, and other information and advertising materials of the Operator.

Categories of Personal Data Subjects: persons who have consented to receiving information and advertising communications from the Operator.

Personal Data processed:

- first name;
- last name;
- e-mail address.

Legal basis for Processing: consent of the Personal Data Subject to Personal Data Processing for the purposes of the relevant mailing; prior consent of the recipient to receive advertising distributed via telecommunications networks in the cases provided for by the legislation of the Russian Federation.

Methods of Processing: using automated means and without the use of such means.

For electronic mailings, the Operator uses the Unisender service, which is instructed by the Operator to process the necessary Personal Data in accordance with the legislation of the Russian Federation.

Processing and storage period: until the Personal Data Subject withdraws consent to Personal Data Processing for the stated purpose or until the Operator discontinues the relevant mailings, unless other lawful grounds exist for continued Personal Data Processing.

4.8. Public Coverage of the Operator's Activities and Events

Purpose of Processing: information coverage of the Operator's activities, competitions, and other events held by it, including publication on the Website of information regarding their progress and results.

Categories of Personal Data Subjects: participants in competitions and other events of the Operator.

Personal Data processed:

- last name;
- first name;
- country;
- information regarding participation in competitions and other events;
- competition results.

Legal basis for Processing: consent of the Personal Data Subject to the Processing of Personal Data permitted by the Personal Data Subject for dissemination, where obtaining such consent is required under Federal Law №152-FZ; other grounds provided for by the legislation of the Russian Federation, where applicable.

Methods of Processing: mixed Personal Data Processing using automated means and without the use of such means, including dissemination of Personal Data by publishing them on the Website.

Processing and storage period: Personal Data shall be processed and published on the Website for the period necessary to achieve the stated purpose, unless another period is established by the legislation of the Russian Federation or by the Personal Data Subject's consent. Once the legal grounds for dissemination of Personal Data cease to exist, dissemination thereof shall be discontinued in accordance with the procedure and within the periods prescribed by the legislation of the Russian Federation.

Personal Data shall be disseminated to an indefinite number of persons only where there is a legal basis for such dissemination as provided for by the legislation of the Russian Federation. Where dissemination of Personal Data requires the Personal Data Subject's consent to the Processing of Personal Data permitted by the Personal Data Subject for dissemination, such consent shall be executed at the event venue and signed by the Personal Data Subject.

5. Legal Bases for Personal Data Processing

5.1. The Operator shall process Personal Data where one or more legal grounds provided for by the legislation of the Russian Federation exist.

5.2. Depending on the specific purpose of Processing, the legal bases for the Operator's Processing of Personal Data are:

- the Constitution of the Russian Federation;
- Federal Law №152-FZ;
- other federal laws and regulatory legal acts of the Russian Federation governing the Operator's activities and the relevant relationships;
- the Operator's charter;
- consents of Personal Data Subjects to Personal Data Processing;
- other grounds provided for by Article 6 of Federal Law №152-FZ.

5.3. Where Processing is carried out on the basis of the Personal Data Subject's consent, the Operator shall ensure that such consent is obtained in accordance with the requirements of the legislation of the Russian Federation.

5.4. Consent to Personal Data Processing shall be executed separately from any other information and/or documents acknowledged and/or signed by the Personal Data Subject.

6. Procedure and Conditions for Personal Data Processing

6.1. The Operator shall process Personal Data using automated means and without the use of such means.

6.2. The Operator shall collect, record, systematize, accumulate, store, clarify (update, modify), retrieve, use, transfer (provide, access) where provided for by the legislation of the Russian Federation and required for the purposes of Processing, block, delete, and destroy Personal Data.

Personal Data shall be disseminated only where an appropriate legal basis exists.

6.3. The Operator shall not disclose Personal Data to third parties or disseminate Personal Data without the consent of the Personal Data Subject, unless otherwise provided by federal law or another applicable legal basis.

6.4. The Operator may engage other persons to process Personal Data pursuant to agreements entered into with such persons in accordance with Part 3 of Article 6 of Federal Law №152-FZ. In connection with ensuring the operation of the Website and carrying out electronic mailings, the Operator uses, inter alia:

- hosting services provided by REG.RU;
- the Unisender electronic mailing service.

Persons processing Personal Data on behalf of the Operator shall comply with the principles and rules governing Personal Data Processing, ensure the confidentiality and security thereof, and comply with other requirements established by Federal Law №152-FZ and their agreement with the Operator.

The scope of Personal Data transferred to or otherwise made available to such persons for Processing shall be limited to the data necessary for the performance of the relevant instructions.

6.5. The Operator uses the Yandex Metrika web analytics service to analyze Website traffic and use. The service is loaded and initialized after the user provides consent to the use of analytical cookies. When this service is used, technical information regarding Website visitors, including the information specified in Clause 4.4 of this Policy, is processed automatically.

The procedure for using cookies and other technologies associated with the operation of Yandex Metrika is also governed by Section 9 of this Policy and the Cookie Policy.

6.6. Access to Personal Data shall be granted only to those employees and other authorized persons of the Operator for whom such access is necessary to perform their duties and achieve the relevant purposes of Processing.

6.7. When collecting Personal Data of citizens of the Russian Federation, including via the Internet information and telecommunications network, the Operator shall ensure that the recording, systematization, accumulation, storage, clarification (updating, modification), and retrieval of Personal Data are carried out using databases located within the territory of the Russian Federation, except in cases expressly provided for by the legislation of the Russian Federation. The Website is hosted using infrastructure located within the territory of the Russian Federation.

6.8. The Operator shall ensure the confidentiality of Personal Data in the cases provided for by the legislation of the Russian Federation.

7. Cross-Border Transfer of Personal Data

7.1. The Operator may carry out cross-border transfers of Personal Data where such transfer is necessary in connection with the use of services for the registration and maintenance of the Website's international domain name.

7.2. The domain name i-bg-federation.com is registered and maintained using REG.RU services. In connection with the registration and maintenance of the domain name, Personal Data necessary for the relevant procedures may be transferred to foreign registrars, domain name registries, and other organizations involved in ensuring the registration and operation of the domain name.

7.3. Cross-border transfers of Personal Data carried out in connection with the registration and maintenance of the domain name shall be limited to the Personal Data necessary for the relevant procedures. Personal Data of Website users, competition participants, applicants, recipients of electronic mailings, and other Personal Data Subjects processed by the Operator for other purposes shall not be transferred outside the Russian Federation in connection with the registration and maintenance of the domain name.

7.4. Prior to commencing any cross-border transfer of Personal Data, the Operator shall comply with the requirements established by Article 12 of Federal Law №152-FZ, including taking the measures required by the legislation of the Russian Federation for carrying out such transfer.

7.5. When collecting Personal Data of citizens of the Russian Federation, including via the Internet information and telecommunications network, the Operator shall ensure compliance with the requirements of the legislation of the Russian Federation concerning Personal Data localization.

7.6. In the event of any change to the services used by the Operator, the Personal Data Processing procedure, the list of foreign recipients, or other circumstances relating to cross-border transfers of Personal Data, the Operator shall take the measures prescribed by the legislation of the Russian Federation and, where necessary, make corresponding amendments to this Policy.

8. Processing of Personal Data of Minors

8.1. The Operator may organize events involving minors.

8.2. Personal Data of minors shall be processed where an appropriate legal basis exists and in compliance with the requirements of the legislation of the Russian Federation.

8.3. Where the legislation of the Russian Federation requires the consent of a minor's legal representative to the Processing of the minor's Personal Data, the Operator shall ensure that such consent is obtained.

9. Processing of Cookies

9.1. The Website uses cookies and similar technologies necessary for the operation of the Website, as well as analytical cookies associated with the use of the Yandex Metrica web analytics service.

9.2. Cookies are small pieces of data stored on a user's device when the user visits the Website.

9.3. The Operator uses strictly necessary cookies to ensure the operation and security of the Website and to retain user settings.

9.4. Analytical cookies are used to obtain statistical information regarding Website use and to improve its operation. Analytical cookies shall be used and the Yandex Metrica web analytics service shall be loaded only after the user provides the relevant consent through the mechanism provided on the Website.

9.5. The user may refuse the use of analytical cookies. If the user refuses such use, the Yandex Metrica web analytics service shall not be loaded or initialized.

9.6. Detailed information regarding the categories of cookies used, the purposes and periods of their use, and methods for managing them is set forth in the Cookie Policy.

10. Personal Data Processing for Electronic Mailings

10.1. The Operator may use the Personal Data Subject's e-mail address to send communications directly related to registration for and participation in the Operator's events, including registration notifications, information regarding the venue and time of an event, schedules, organizational changes, and other information necessary for participation in the relevant event.

10.2. The Operator uses the Unisender service to send electronic communications and engages Unisender to process the Personal Data necessary for such mailings in accordance with the legislation of the Russian Federation.

10.3. Advertising communications shall be sent by e-mail subject to the recipient's prior consent to receive such communications.

10.4. Consent to receive advertising communications shall be provided voluntarily and separately from the consent required for Personal Data Processing for the purposes of event registration or submission of an inquiry.

10.5. Refusal to receive advertising communications shall not constitute grounds for refusing registration for an event or for refusing to perform other actions that are not directly related to such mailing.

10.6. The Personal Data Subject may at any time opt out of receiving advertising communications using the method provided in the relevant mailing or by contacting the Operator.

11. Rights of Personal Data Subjects

11.1. A Personal Data Subject shall have the right to obtain information regarding the Processing of his or her Personal Data in the cases and to the extent provided for by the legislation of the Russian Federation.

11.2. A Personal Data Subject shall have the right to require the Operator to clarify his or her Personal Data, block or destroy such Personal Data if they are incomplete, outdated, inaccurate, unlawfully obtained, or unnecessary for the stated purpose of Processing, and to take measures provided by law to protect his or her rights.

11.3. A Personal Data Subject shall have the right to withdraw previously provided consent to Personal Data Processing.

11.4. Withdrawal of consent does not in all cases result in the immediate termination of Personal Data Processing. The Operator may continue Processing without the Personal Data Subject's consent where grounds for such Processing exist under Federal Law №152-FZ or other federal laws.

11.5. A Personal Data Subject may challenge the Operator's actions or omissions before the authority responsible for protecting the rights of Personal Data Subjects or through judicial proceedings.

11.6. To exercise his or her rights, a Personal Data Subject may contact the Operator at the Operator's actual address or by e-mail at: info@i-bg-federation.com.

12. Updating, Blocking and Destruction of Personal Data

12.1. Where it is confirmed that Personal Data are inaccurate, the Operator shall clarify such Personal Data in accordance with the procedure and within the periods established by Federal Law №152-FZ.

12.2. Where unlawful Personal Data Processing is identified, the Operator shall block the relevant Personal Data and take measures to terminate the unlawful Processing in accordance with the procedure and within the periods prescribed by the legislation of the Russian Federation.

12.3. Upon achievement of the purpose of Personal Data Processing, the Operator shall terminate the Processing of Personal Data and destroy such Personal Data, or shall ensure the termination of their Processing and their destruction, in accordance with the procedure and within the periods established by Federal Law №152-FZ.

12.4. If a Personal Data Subject withdraws his or her consent, the Operator shall terminate Processing and destroy the Personal Data where their retention is no longer required for the purposes of Processing and there are no other lawful grounds for continued Processing, in accordance with the procedure and within the periods prescribed by the legislation of the Russian Federation.

12.5. Destruction of Personal Data shall be documented in accordance with the requirements of the legislation of the Russian Federation and the regulations of the authority responsible for protecting the rights of Personal Data Subjects.

13. Measures to Ensure Personal Data Security

13.1. The Operator shall take the necessary legal, organizational, and technical measures, or ensure that such measures are taken, to protect Personal Data against unlawful or accidental access, destruction, alteration, blocking, copying, provision, or dissemination, as well as against other unlawful actions involving Personal Data.

13.2. Depending on the nature and methods of Processing, the measures taken by the Operator shall include, in particular:

- appointment of a person responsible for organizing Personal Data Processing;
- adoption of documents establishing the Operator's policy regarding Personal Data Processing and internal regulations governing Personal Data Processing;
- identification of threats to Personal Data security when Personal Data are processed in information systems;
- implementation of organizational and technical measures to ensure Personal Data security;
- establishment of rules governing access to Personal Data;

- keeping records of persons who have obtained access to Personal Data;
- internal monitoring of the compliance of Personal Data Processing with the requirements of the legislation of the Russian Federation and the Operator's internal regulations;
- familiarization of the Operator's employees directly involved in Personal Data Processing with the requirements of applicable legislation and the Operator's internal regulations;
- implementation of other measures provided for by the legislation of the Russian Federation.

14. Final Provisions

14.1. This Policy shall remain in effect indefinitely until replaced by a new version.

14.2. The Operator may amend this Policy in connection with changes in the legislation of the Russian Federation, Personal Data Processing activities, information systems and services used, as well as in other cases where amendments are necessary.

14.3. A new version of the Policy shall enter into force upon its publication on the Website unless another effective date is specified in such new version.

14.4. The current version of the Policy is permanently available on the Website at: <https://i-bg-federation.com/ru/>.

14.5. For matters relating to Personal Data Processing and the exercise of the rights of Personal Data Subjects, the Operator may be contacted at:

International Association "International Backgammon Federation"

Legal address: 4 Ilyinka St., Moscow, 109012, Russian Federation

Actual address: 6 Turchaninov Lane, Moscow, 119034, Russian Federation

E-mail: info@i-bg-federation.com